

NVQ

LEVEL 2

Team Leader

This is a nationally recognised qualification – the ideal launch pad for your management career. Three mandatory units cover the core skills you need to lead a team. You'll learn how to plan, allocate and monitor work; tools and techniques to develop yourself as a leader; and how to get the most from your team. Then work with your employer and training provider to find the best fit from a wide range of optional units. These cover everything from communication skills to business improvement techniques.

Who is this suitable for?

This qualification is designed for new and aspiring team leaders – get an in-depth introduction to the role and its responsibilities.

This qualification could help you get a job in areas such as:

- » Senior Team Member
- » Team Leader
- » Supervisor

The qualification can be delivered in either the classroom, workplace or remotely.

Course Contents

- » The core skills to lead a team successfully
- » Motivation techniques to get the best from people
- » The confidence to tackle difficult issues, like underperformance
- » Tools to develop yourself as a leader
- » Equipped you with the skills to perform
- » Manage people and relationships
- » Better communication and collaboration in teams
- » Incentivising your staff to develop their potential

Assessment

Depending on the optional units that are picked, learners are assessed through:

- » Portfolio of evidence (paper or electronic)
- » Structured Long Answer Questions
- » Mini Project
- » Assignment Tasks

Awarding Body



Duration



This course can be completed within 5 months and contains assessment carried out in the workplace.

Funding

Geason Training is able to access government funding for this course including the European Social Funding (ESF) and Adult Education Budget (AEB) funding. Geason Training have a dedicated team who will assist you to ensure you receive the maximum grants available..

Flexible Delivery and Dedicated Support

Once the learners are enrolled on the programme, they will be assigned a Skills Trainer. Our NVQ qualifications are delivered using various proven methods:

- Coaching and mentoring
- Workplace observations and practical tuition
- Assessment Delivery
- Remote Learning Sessions
- Self-Study Modules and Activities



Units

Mandatory

- 8002-250 Developing Yourself as a Team Leader
- 8002-251 Improving Performance of the Work Team
- 8002-252 Planning and Monitoring Work

Optional (example to meet rules of combination)

- 002-259 Understanding Change in the Workplace (2)
- 8002-268 Leading Your Work Team (2)
- 8002-265 Workplace Communication (1)
- 8002-272 Setting Team Objectives in the Workplace (2)
- 8002-300 Solving Problems and Making Decisions (2)
- 8002-308 Understanding Leadership (2)



Contact

If you would like any more information about the qualification, please contact us

by phone: 0330 088 9671 or via email: enquiries@geason.co.uk or visit: www.geasontraining.co.uk.

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